



Church Hill Infant School

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Headteacher: *Mrs M Bulsara*

10th September 2020

Dear Parents/Carers,

Due to the recent Government announcement, we have reviewed some of our school arrangements and redoubled our efforts to make our school community safe. With positive Covid cases rising in Leicestershire we have reviewed our procedures to reduce risks where we can.

Drop off and Pick up arrangements

We have also listened to our parents views and where we can have made some adaptations to make our staggered starts safer. We will continue to stagger our drop off and pick up times as this is an important element of reducing footfall and congestion on Church Hill Road. The following adjustments have been made.

From Friday 11th September Year 1 and Year 2 children will need to be dropped off at their allocated gate point and time slot. This means, parents dropping off children in Year 1 and Year 2 will not be allowed on school grounds for morning drop offs. Class teachers will be available to escort children into their lines.

We ask parents to support us in the following procedures:

- Arrive at your allocated time slot and avoid crossing into earlier or later class bubbles. If you arrive early, please do not queue near the school gate until you see your child's class teacher outside.
- Practice getting your child to hold their own belongings before they arrive at the school gate.
- Although it is hard to leave your child, please do not congregate near the school gates after drop off.
- Our pick up arrangements will remain the same for classes except for children in classes 2 L/E and 1 B/B. Parents in 2 L/E and 1 B/B will be able to collect their child from the classroom entrance and leave swiftly using our one way system through the shared Junior drive. For these classes, parents must not pass the marked spot outside the classroom.
- Please refer to the allocated times as some timings have been adjusted
- Avoid having face to face conversations in close proximity with other members of our school community.

Foundation Stage/Year 1 classes – Pick up and drop off arrangements will remain the same to help children with settling. This will be reviewed again before half term.



The Bradgate Educational Partnership
Registration Number 08168237

	Drop off time	Pick up time
Year 2 (OM, L/E, KD)	8.30	2.40
Year 1 (C/P, B/B)	8.40	2.50
EYFS/Year1 (WK/J/C, JJ)	8.50	3.00

To keep everyone safe, school staff will not be able to have face to face conversations with parents. As an alternative way of communicating, please update your child's class teacher through Studybugs. We will ensure the teacher gets back to you on the same school day. If your update is of a urgent nature, please call or email the school office.

Breakfast Club

We are missing providing this service and hope to review this before half term.

Close contacts

The school has a duty of care to support the Test and Trace system and will inform the Local Health Protection Team in the event of a known positive Covid case in the school community. With numbers of cases rising, it is important that we are further vigilant of all social distancing guidance. We therefore recommend that parents wear face masks to enhance protection during our busy morning and afterschool periods.

For clarity, parents can become a close contact of someone who has tested positive and will then need to self-isolate for 14 days in the following circumstances;

- Direct close contact – any face to face conversation and skin to skin contact for any length of time.
- Proximity contact – being in contact within 1 or 2 metres for more than 15 minutes.
- Travelling together in a small vehicle.

We hope our parents can support our renewed measures so that we can further enhance social distancing. We will endeavour to keep you up to speed with new guidance so that our school community can remain safe.

Thank you for your continued support and patience.

Yours faithfully,



Mrs Bulsara
Headteacher

